

AGENDA

COMMITTEE ON COMMUNITY IMPROVEMENT

February 06, 2017

**Aldermen Shea, Shaw,
Gamache, Hirschmann, Sapienza**

**Immediately Following Committee on
Public Safety
Aldermanic Chambers
City Hall (3rd Floor)**

1. Chairman Shea calls the meeting to order.
2. The Clerk calls the roll.
3. Summary of abatement requests submitted by Fred McNeill,
Chief Engineer.
Ladies and Gentlemen, what is your pleasure?
4. Amending resolution and budget authorization providing for the
acceptance and expenditure of funds in the amount of \$10,000 for
CIP 510317 Sam Carey Outdoor Summer Basketball League.
Ladies and Gentlemen, what is your pleasure?
5. Request from Families in Transition to assign all notes and mortgages
related to CIP 610401 Millyard Families II to Housing Benefits, Inc.
Ladies and Gentlemen, what is your pleasure?
6. If there is no further business, a motion is in order to adjourn.

Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director

Frederick J. McNeill, P.E.
Chief Engineer



Commission
Hal Sullivan
Toni Pappas
Patrick Robinson
James Burkush

CITY OF MANCHESTER
Department of Public Works
Environmental Protection Division

Memo

Date: 01/19/17 17-001
To: CIP Committee
Cc: Lisa Hynes – EPD
June George – EPD
Matthew Normand – City Clerks Office
From: Frederick McNeill *FJM*
RE: EPD Abatement Requests

The attached table summarizes the 17 abatements reviewed by the Highway Commission at their monthly meeting on January 9, 2017.

Backup documentation for these sewer abatement requests is on file with the City Clerk's office. The electronic version of this request will be forwarded to you as well as the City Clerk's office.

Please let me know if you need any additional information.

City of Manchester
Environmental Protection Division
Summary of Abatement Requests
January 5, 2017 to Highway Commission
January 19, 2017 to CIP/City Clerk

Number	Customer Acct #	Customer	Property Address	Abatement Request Rec'd	Request Reason	EPD Recommendation	Justification	Abatement Amount	Highway Commission Recommendation
1	146569-10766	Bunyasaranand	514 Rimmon St.	09/21/16	toilet leaks	Deny	below 250% threshold - 185%	-	Deny
2	10607-6862	Daudier	186 Central St.	10/11/16	toilet leaks	Abate	above 250% threshold - 264%	2,533.10	Grant
3	178141-212840	Eberhardt	125 Thistle Way	10/21/16	Valdalism	Deny	below 250% threshold -213%	-	Deny
4	128183-204060	497 Silver St. Associates	499 Silver St.	10/29/16	toilet leaks	Deny	below 250% threshold - 193%	-	Deny
5	47065-33512	Trisciani	145 Candia Rd	10/24/16	toilet leaks	Abate	above 250% threshold - 321%	145.74	Grant
6	159133-7514	DesFosses	31 Ainsworth Ave	10/30/16	Irrigation Leak	Abate	above 250% threshold - 464%	138.80	Grant
7	30405-20966	Desruisseau	99 Beech St.	11/07/16	toilet leaks	Abate	above 250% threshold - 335%	416.40	Grant
8	168143-63500	Thapa	234 Cranwell St.	11/07/16	outside water usage	Deny	deduct policy	-	Deny
9	149557-10456	Milonas	45 Jones St.	11/09/16	pipe burst	Deny	abatement granted in 2013	-	Deny
10	75909-58282	Langley	300 Aaron Dr.	11/10/16	toilet leaks	Abate	above 250% threshold - 261%	211.67	Grant
11	46515-33152	Lemay	22 Westminster St.	11/17/16	toilet leaks	Abate	above 250% threshold - 483%	159.62	Grant
12	172195-44782	Castongway	22 Caron St	11/20/16	toilet leaks	Abate	above 250% threshold - 467%	114.51	Grant
13	125571-19982	Brown	630 Prescott St.	11/23/16	toilet leaks	Abate	above 250% threshold - 261%	319.24	Grant
14	14135-9214	Stevens	524 Merrimack St.	11/25/16	toilet leaks	Abate	above 250% threshold - 272%	447.63	Grant
15	158491-45224	Saeed	62 Faith Ln	12/05/16	toilet leaks	Deny	below 250% threshold - 177%	-	Deny
16	159183-2972	Potter	351 Lowell St.	12/05/16	toilet leaks	Abate	above 250% threshold - 479%	249.84	Grant
17	65425-45958	Robichard	240 Pinebrook Pl	12/12/16	toilet leaks	Deny	below 250% threshold - 235%	-	Deny
Total Abatements								\$ 4,736.55	

**CITY OF MANCHESTER
HIGHWAY DEPARTMENT
ENVIRONMENTAL PROTECTION DIVISION
Sewer Abatement Investigation and Recommendation**

Date Received: 9/21/2016

Customer Name: Prinya Bunyasaranand

Account #: 146569-10766
Combined Billing

Property Address: 514 Rimmon St.

Reason for Request: Toilet Leaks

Service Dates: 4/20/16-7/21/16-10/21/16

Bill Date: 8/24/16-11/23/16

Consumption: 309 ccf

% Increase from Average: 185%

Average Consumption: 167 ccf

Based on: 5 yr average

Difference: 142 ccf

Other Comments: _____

EPD Recommendation: Abatement Does Not exceed 250% Threshold.

Deny If mfg

Abatement Total: _____ ccf at \$ 3.47 \$ -

Highway Recommendation: Deny

Date: 1-9-17

Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director

Frederick J. McNeill, P.E.
Chief Engineer



9-21-16

Commission
Raymond Hebert
Harold Sullivan
Robert R. Rivard
Rick Rothwell
Bill Skouteris

CITY OF MANCHESTER

Sewer Fee Abatement Request Form

Name: PRIMA BUNYASARANAND

Address: 506 ELM RD B
(Street)
BARRINGTON IL 60010
(City) (State) (Zip)

Phone Number: 312-371-7363
(City) (State) (Zip)

Customer Account Number: 146569-10766

Address of Property for which Abatement is Requested:
514 RIMMON ST
(Street)
MANCHESTER NH 03102
(City) (State) (Zip)

Billing Period: 8/24/16 - 4-20-16 - 7-21-16

Amount of Abatement Request: \$ 300.00

Reason for Abatement Request: TOILETS LEAK, APT 3R DUE TO CRACK
INSIDE THE TANK AND FOR APT 2F. SLOW LEAK AT THE
FLAPPER.

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.

☐ Yes ☒ No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

[Signature]
(Signature)

SEPT 21, 2016
(Date)

300 Winston Street • Manchester, New Hampshire 03103 • (603) 624-6595 • FAX: (603) 628-6234
E-mail: EPD@manchesternh.gov • Website: www.manchesternh.gov

✓
CITY OF MANCHESTER
HIGHWAY DEPARTMENT
ENVIRONMENTAL PROTECTION DIVISION
Sewer Abatement Investigation and Recommendation

Date Received: 10/11/2016

Customer Name: Betty Daudier

Account #: 10607-6862
Combined Billing

Property Address: 186 Central St.

Reason for Request: toilet leak

Service Dates: 7/7/14-9/21/16

Bill Date: 7/23/14 - 10/26/16

Consumption: 1176 ccf % Increase from Average: 264%

Average Consumption: 446 ccf Based on: Average Daily Consumption
5 Years prior to estimates

Difference: 730 ccf

Other Comments: Due to on going estimates, unaware of toilet leak until new meter set and read.

EPD
Recommendation: _____

Approved For abatement JFM

Abatement Total: 730 ccf at \$ 3.47 \$ 2,533.10

Highway
Recommendation: Approved

Date: 1/4/17 19-17

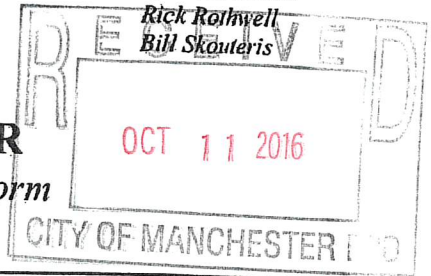
Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director

Frederick J. McNeill, P.E.
Chief Engineer



Commission
Raymond Hebert
Harold Sullivan
Robert R. Rivard
Rick Rothwell
Bill Skouteris



CITY OF MANCHESTER
Sewer Fee Abatement Request Form

Name: Betty S DAUDIER TEE

Address: 67 RIDGEFIELD DR
(Street)
MILFORD (City) NH (State) 03055 (Unit)
Phone Number: 603-673-4448 OR 566-7322 (Zip)

Customer Account Number: 10607-6862

Address of Property for which Abatement is Requested:
186 CENTRAL ST
(Street)
MANCHESTER (City) NH (State) 03103 (Unit)
(Zip)

Billing Period: 12-28-15 To 4-8-16

Amount of Abatement Request: 2,352.66

Reason for Abatement Request: TOILET LEAK

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.

☐ Yes ☐ No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

Sue/Betty Daudier
(Signature)

10-7-16
(Date)

300 Winston Street • Manchester, New Hampshire 03103 • (603) 624-6595 • FAX: (603) 628-6234
E-mail: EPD@manchesternh.gov • Website: www.manchesternh.gov

CITY OF MANCHESTER
HIGHWAY DEPARTMENT
ENVIRONMENTAL PROTECTION DIVISION
Sewer Abatement Investigation and Recommendation

Date Received: 10/21/2016

Customer Name: Eleanor Eberhardt

Account #: 178141-212840
Combined Billing

Property Address: 125 Thistle Way

Reason for Request: vandalism

Service Dates: 6/8/16 - 9/8/16

Bill Date: 10/12/2016

Consumption: 196 ccf

% Increase from Average: 213%

Average Consumption: 92 ccf

Based on: based of 1st reading
average daily consumption
New Property

Difference: 104 ccf

Other Comments: _____

EPD
Recommendation: Abatement does not exceed 250% Threshold

Dery IFM

Abatement Total: 0 ccf at \$ 3.47 \$ -

Highway
Recommendation: Deny

Date: 1-9-17

Kevin A. Sheppard, P.E.
Public Works Director

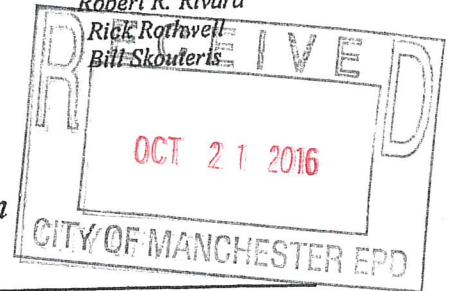
Timothy J. Clougherty
Deputy Public Works Director

Frederick J. McNeill, P.E.
Chief Engineer



624-6595
Sewer

Commission
Raymond Hebert
Harold Sullivan
Robert R. Rivard
Rick Rothwell
Bill Skouleris



CITY OF MANCHESTER

Sewer Fee Abatement Request Form

Name: LORI EBERHARDT RAYHU

Address: 48 BRYANT ROAD
(Street) MANCHESTER, NH 03109 (Unit)

Phone Number: 603-493-1852 cell / 603-644-2396 office
(City) (State) (Zip)

Customer Account Number: 178141-212840

Address of Property for which Abatement is Requested: 125 THISTLE WAY
(Street) MANCHESTER, NH 03109 (Unit)
(City) (State) (Zip)

Billing Period: 6/8/16 9/8/16 (Between)

Amount of Abatement Request: \$ ~~1000~~ (NOT SURE)

Reason for Abatement Request: NEW HOME FOR SALE / VACANT
HOME WAS SOLD IN LATE SEPT. 29, 2016.
VANDALISM (NO LEAK)

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

PURGE CHECK 126 THISTLE WATER BU FROM
6/1/15 TO 9/1/15 / SAME WATER USAGE

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.

Yes ☒ No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

[Signature]
(Signature)

LAKESIDE MANUFACTURED HOME PARK
48 BRYANT ROAD
MANCHESTER, NH 03109

10/19/2016
(Date)

Lakeside Manufactured Home Park

749 Corning Road · Manchester, NH 03109

(603) 644-2396

LakesideMHP@comcast.net

Abatement due to Vandalism

10/19/2016

125 Thistle Way

Manchester NH 03109

To whom it may concern;

A 2016 Marlette manufactured home was installed at 125 Thistle way in late spring 2016. Water and sewer was installed at this time. The only water used was strictly for the irrigation system. There was no one living there. The home was vacant and was on the market around the end of June.

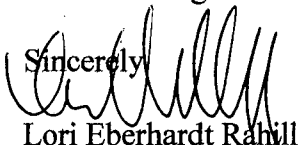
My husband and I manage the manufactured home park. We were evicting a guest of one of our tenants, because of his past criminal record. It was around the holiday weekend of July 4th 2016. We were away from the park at the time. Upon our return, our realtor from Keller Williams Realty told us she had a conversation with the evicted tenant, as he was moving. She told us he said the landlord "would get his". This tenant lived right next door to 125 Thistle Way at 115 Thistle Way. We also found a water hose on the side of the property, but didn't think anything of it at the time.

When we received our most recent bill, we had a licensed plumber inspect the property for leaks and he found none. He also said the meter was not spinning when the water was shut off. We believe the unit was vandalized by the tenant we were evicting him from our park.

We have installed 12 other new homes with irrigated lawns and have never had a bill with that much usage. I have never had a water bill this high, even with a leak. The lot at 125 Thistle Way is a small lot with only 6000 sf.

We are requesting an abatement due to the apparent vandalism. Lakeside Manufactured Home Park is a family run business for over 38 years and we have keep our fees low while creating a clean, quiet community for our residence.

Sincerely,



Lori Eberhardt Rahill

CITY OF MANCHESTER
HIGHWAY DEPARTMENT
ENVIRONMENTAL PROTECTION DIVISION
Sewer Abatement Investigation and Recommendation

Date Received: 10/29/2016

Customer Name: 497 Silver St. Associates

Account #: 128183-204060
Combined Billing

Property Address: 499 Silver St.

Reason for Request: Toilet Leak

Service Dates: 3/24/16-6/14/16

Bill Date: 7/20/2016

Consumption: 410 ccf

% Increase from Average: 193%

Average Consumption: 212 ccf

Based on: 5 yr average

Difference: 198 ccf

Other Comments: _____

EPD Recommendation: Abatement Does Not exceed 250% Threshold.

Dery F. Meil

Abatement Total: 0 ccf at \$ 3.47 \$ -

Highway Recommendation: Deny

Date: 1-9-17

Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director

Frederick J. McNeill, P.E.
Chief Engineer



Commission
Raymond Hebert
Harold Sullivan
Robert R. Rivard
Rick Rothwell
Bill Skouteris

CITY OF MANCHESTER

Sewer Fee Abatement Request Form

Name: Dawn Foote, Deputy Mayor

Address: Avis Properties
80 Nashua Rd #24
Londonderry, NH 03053 (Unit)

Phone Number: (City) 603 247 9459 (State) (Zip)

Customer Account Number: 128183 - 204060

Address of Property for which Abatement is Requested: 499 Silver St
Manchester, NH 03103 (Street) (City) (State) (Zip)

Billing Period: 3/16 - 6/14/16

Amount of Abatement Request: \$650 -

Reason for Abatement Request: Upon bid inspection due to high usage we found a tenants apartment having a running toilet. Flapper was broken & fill valve not shutting or bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete. water flow

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.

☐ Yes ☐ No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

(Signature)

10/25/16 (Date)

300 Weston Street • Manchester, New Hampshire 03103 • (603) 624-6595 • FAX: (603) 628-6234
E-mail: EPD@manchesternh.gov • Website: www.manchesternh.gov

CITY OF MANCHESTER
HIGHWAY DEPARTMENT
ENVIRONMENTAL PROTECTION DIVISION
Sewer Abatement Investigation and Recommendation

Date Received: 10/24/2016

Customer Name: Joseph Trisciani

Account #: 47065-33512
Combined Billing

Property Address: 145 Candia Rd.

Reason for
Request: Toilet Leak

Service Dates: 6/9/16-9/9/16-12/18/16

Bill Date: 7/13/16-10/12/16

Consumption: 61 ccf

% Increase
from Average: 321%

Average
Consumption: 19 ccf

Based on: 5 yr average

Difference: 42 ccf

Other Comments: _____

EPD
Recommendation: Abatement exceeds 250% Threshold.

Approved JF [Signature]

Abatement Total: 42 ccf at \$ 3.47 \$ 145.74

Highway
Recommendation: Approved

Date: 1-9-17

Scott FYI

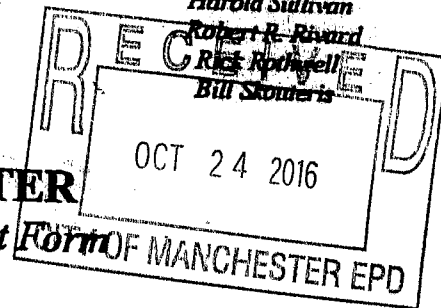
Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director

Frederick J. McNeill, P.E.
Chief Engineer



Commission
Raymond Hebert
Harold Sullivan
Robert R. Rivard
Rick Rothwell
Bill Skowron



CITY OF MANCHESTER
Sewer Fee Abatement Request Form

Name: Joseph D. TRISCIANI

Address: 145 Candia Rd
(Street)

MANCHESTER
(City)

N.H.
(State)

03109
(Zip)

Phone Number: 603-6256811

Customer Account Number: 47065-33512

Address of Property for which Abatement is Requested:

145 Candia Rd
(Street)

MANCHESTER
(City)

N.H.
(State)

03109
(Zip)

Billing Period: June 9 to Sept. 9

Amount of Abatement Request: \$4.16

Reason for Abatement Request: We cannot really afford all these increases coming in on water, electric, gas ect ect For we are Retired and on a small income

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

2nd Floor Bathroom your agent Scott Found toilet Has a very slow Leak. can Barely seen or heard. We do not use it. it is used maybe 3 to 4 day a year when our daughter comes for a visit - Fixed June 29th shut off was not fixed

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.

Yes No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

Joseph D. Trisciani
(Signature)

10-19-16
(Date)

CITY OF MANCHESTER
HIGHWAY DEPARTMENT
ENVIRONMENTAL PROTECTION DIVISION
Sewer Abatement Investigation and Recommendation

Date Received: 10/30/2016

Customer Name: Linda DesFosses

Account #: 159133-7514
Combined Billing

Property Address: 31 Ainsworth Ave

Reason for Request: Irrigation Leak

Service Dates: 6/16/16-9/19/16

Bill Date: 10/26/2016

Consumption: 51 ccf

% Increase from Average: 464%

Average Consumption: 11 ccf

Based on: 5 yr average

Difference: 40 ccf

Other Comments: _____

EPD Recommendation: Abatement exceeds 250% Threshold.

Approve J. Menez

Abatement Total: 40 ccf at \$ 3.47 \$ 138.80

Highway Recommendation: Approved

Date: 1-9-17

Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director

Frederick J. McNeill, P.E.
Chief Engineer



Commission
Raymond Hebert
Harold Sullivan
Robert R. Rivard
Rick Rothwell
Bill Skuteris

CITY OF MANCHESTER
Sewer Fee Abatement Request Form

10-30-16

Name: LINDA DES FOSSES

Address: 31 AINSWORTH AVE
(Street)

MANCHESTER (City) NH (State) 03103 (Unit)
(Zip)

Phone Number: 603-858-1272

Customer Account Number: 159133-7514

Address of Property for which Abatement is Requested:

31 AINSWORTH AVE
(Street)

MANCHESTER (City) NH (State) 03103 (Unit)
(Zip)

Billing Period: 6-16-16 - 9-19-16

Amount of Abatement Request: 135.33

Reason for Abatement Request: IRRIGATION LEAK

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.

Yes X No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

Linda Desfosses
(Signature)

10-4-16
(Date)

300 Winston Street • Manchester, New Hampshire 03103 • (603) 624-6595 • FAX: (603) 628-6234
E-mail: EPD@manchesternh.gov • Website: www.manchesternh.gov

CITY OF MANCHESTER
HIGHWAY DEPARTMENT
ENVIRONMENTAL PROTECTION DIVISION
Sewer Abatement Investigation and Recommendation

Date Received: 11/7/2016

Customer Name: Donald Desruisseau

Account #: 30405-20966
Combined Billing

Property Address: 99 Beech St.

Reason for Request: toilet leak

Service Dates: 6/15/16-9/15/16

Bill Date: 10/19/2016

Consumption: 171 ccf % Increase from Average: 335%

Average Consumption: 51 ccf Based on: 5 yr average

Difference: 120 ccf

Other Comments: _____

EPD Recommendation: Abatement exceeds 250% Threshold.

Approved JF McNeil

Abatement Total: 120 ccf at \$ 3.47 \$ 416.40

Highway Recommendation: Approved

Date: 1-9-17

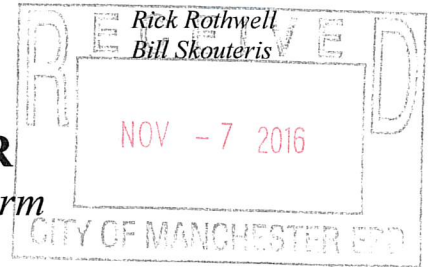
Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director

Frederick J. McNeill, P.E.
Chief Engineer



Commission
Raymond Hebert
Harold Sullivan
Robert R. Rivard
Rick Rothwell
Bill Skouteris



CITY OF MANCHESTER

Sewer Fee Abatement Request Form

Name: DONALD DESRUSSKANY

Address: 121 LYNDENBORD RD
(Street) NEW BOSTON (City) NH (State) 03070 (Unit) (Zip)

Phone Number: 603-234-3415

Customer Account Number: 30405-20966

Address of Property for which Abatement is Requested:
99 BEACH ST
(Street) MANCHESTER (City) NH (State) 1 (Unit) (Zip) 03103

Billing Period: 6-15-16 TO 9/15/16

Amount of Abatement Request: \$437.22

Reason for Abatement Request: TOILET ON FLOOR UNIT WAS LEAKING
BY A TENANT NEVER NOTIFIED ME.
WAS DISCOVERED BY AN INSPECTOR 134 WATER WORKS.
"REPAIRED"

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.

☐ Yes ☒ No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

[Signature]
(Signature)

11-02-16
(Date)

CITY OF MANCHESTER
HIGHWAY DEPARTMENT
ENVIRONMENTAL PROTECTION DIVISION
Sewer Abatement Investigation and Recommendation

Date Received: 11/7/2016

Customer Name: Saraswoti Thapa

Account #: 168143-63500
Combined Billing

Property Address: 234 Cranwell St.

Reason for Request: outside water usage

Service Dates: 6/10/16-9/12/16

Bill Date: 10/19/2016

Consumption: 196 ccf % Increase from Average: 356%

Average Consumption: 55 ccf Based on: 11 Quarters

Difference: 141 ccf

Other Comments: Homeowner has disconnected plumbing to deduct meter (per MWW)

EPD Recommendation: Abatement exceeds 250% Threshold.

Deny J. M. [Signature]

Abatement Total: 0 ccf at \$ 3.47 \$ -

Highway Recommendation: Deny

Date: 1-9-17

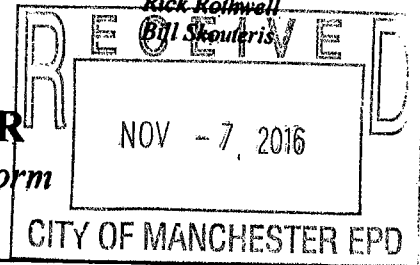
Kevin A. Sheppard, P.E.
Public Works Director

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Frederick J. McNeill, P.E.
Chief Engineer



Commission
Raymond Hebert
Harold Sullivan
Robert R. Rivard
Rick Rothwell
Bill Skauteris



CITY OF MANCHESTER
Sewer Fee Abatement Request Form

Name: SARASWOTI THAPA

Address: 234 CRANWELL DRIVE
(Street)

MANCHESTER
(City)

NH
(State)

(Unit)
03109
(Zip)

Phone Number: 603-218-9436

Customer Account Number: 168143-63500

Address of Property for which Abatement is Requested:

234 CRANWELL DRIVE
(Street)

MANCHESTER
(City)

NH
(State)

(Unit)
03109
(Zip)

Billing Period: 6/10/16 - 9/12/16

Amount of Abatement Request: \$ 405.99

Reason for Abatement Request: used outside waterline to water the lawn. did not know it was not supposed to be done. Thus, water was used in the lawn, it did not go into the sewer system. (did not know outside waterline was not connected to the sewer deduct meter)

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

N/A

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.

Yes No N/A

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

Shaper
(Signature)

11/04/16
(Date)

300 Winston Street • Manchester, New Hampshire 03103 • (603) 624-6595 • FAX: (603) 628-6234
E-mail: EPD@manchesternh.gov • Website: www.manchesternh.gov

CITY OF MANCHESTER
HIGHWAY DEPARTMENT
ENVIRONMENTAL PROTECTION DIVISION
Sewer Abatement Investigation and Recommendation

Date Received: 11/9/2016

Customer Name: Christopher Milonas

Account #: 149557-10456
Combined Billing

Property Address: 45 Jones St.

Reason for Request: pipe burst

Service Dates: 6/9/16-9/9/16-12/8/16

Bill Date: 10/12/16-1/17

Consumption: 608 ccf % Increase from Average: 461%

Average Consumption: 132 ccf Based on: 5 yr average

Difference: 476 ccf

Other Comments: Abatement was previously requested and granted 8/2013

EPD Recommendation: Deny

Denied - TJ McNeil

Abatement Total: 0 ccf at \$ 3.47 \$ -

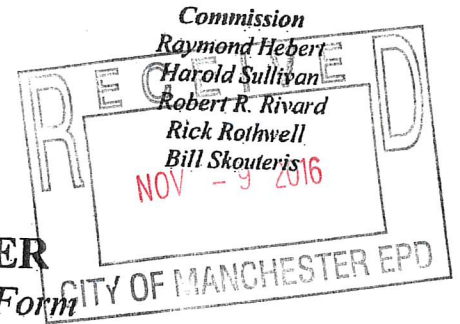
Highway Recommendation: Deny

Date: 1-9-17

Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director

Frederick J. McNeill, P.E.
Chief Engineer



CITY OF MANCHESTER
Sewer Fee Abatement Request Form

Name: Christopher S. Milonas

Address: 61 Canal St.
Manchester (Street) NH (Unit)
(City) (State) (Zip)

Phone Number: 603-440-4531 (State) 03101-2302 (Zip)

Customer Account Number: 149557-10456

Address of Property for which Abatement is Requested:
45 JONES ST
Manchester (Street) NH (Unit)
(City) (State) (Zip)

Billing Period: 6/9/16 - 9/9/16

Amount of Abatement Request: _____

Reason for Abatement Request: Extraordinary Event -
SEWER abatement due to pipe burst

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.
PIPE BURST WAS IN THE BASEMENT WALL AND IT WAS
NOT DETECTED. MANCHESTER WATER WORKS CALLED & TO
ALERT ME A LARGE AMOUNT OF WATER WAS BEING USED. I REQUESTED
A PLUMBER TO INVESTIGATE, WHO DISCOVERED THE PIPE BURST BEHIND THE WALL.
BASEMENT IS CONCRETE.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.

☐ Yes ☒ No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

[Signature]
(Signature)

11/9/16
(Date)

300 Winston Street • Manchester, New Hampshire 03103 • (603) 624-6595 • FAX: (603) 628-6234
E-mail: EPD@manchesternh.gov • Website: www.manchesternh.gov

CITY OF MANCHESTER
HIGHWAY DEPARTMENT
ENVIRONMENTAL PROTECTION DIVISION
Sewer Abatement Investigation and Recommendation

Date Received: 11/10/2016

Customer Name: Gary Langley

Account #: 75909-58282
Combined Billing

Property Address: 300 Aaron Dr

Reason for Request: Toilet Leak

Service Dates: 6/9/16-9/9/16

Bill Date: 10/12/2016

Consumption: 99 ccf

% Increase from Average: 261%

Average Consumption: 38 ccf

Based on: 5 yr average

Difference: 61 ccf

Other Comments: _____

EPD Recommendation: Abatement exceeds 250% Threshold.

Approved JF Mearl

Abatement Total: 61 ccf at \$ 3.47 \$ 211.67

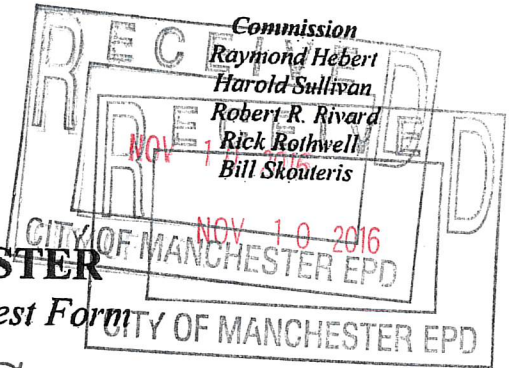
Highway Recommendation: Approved

Date: 1-9-17

Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director

Frederick J. McNeill, P.E.
Chief Engineer



CITY OF MANCHESTER

Sewer Fee Abatement Request Form

Name: GARY & Joan LANGLEY

Address: 300 AARON Drive
(Street)

Manchester (City) NH (State) 03109 (Unit)

Phone Number: 603-627-1872 (Zip)

Customer Account Number: 75909-58282

Address of Property for which Abatement is Requested:
SAME AS ABOVE
(Street) (Unit)

(City) (State) (Zip)

Billing Period: 6-9-16 - 9-9-16

Amount of Abatement Request: 249.84

Reason for Abatement Request: Two toilet leaks

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.

☐ Yes ☐ No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

Joan Langley
(Signature)

11-7-16
(Date)

300 Winston Street • Manchester, New Hampshire 03103 • (603) 624-6595 • FAX: (603) 628-6234
E-mail: EPD@manchesternh.gov • Website: www.manchesternh.gov

CITY OF MANCHESTER
HIGHWAY DEPARTMENT
ENVIRONMENTAL PROTECTION DIVISION
Sewer Abatement Investigation and Recommendation

Date Received: 11/17/2016

Customer Name: Robert Lemay

Account #: 46515-33152
Combined Billing

Property Address: 22 Westminster St.

Reason for Request: Toilet leaks

Service Dates: 7/01/16-9/29/16

Bill Date: 11/2/2016

Consumption: 58 ccf

% Increase from Average: 483%

Average Consumption: 12 ccf

Based on: 5 yr average

Difference: 46 ccf

Other Comments: _____

EPD Recommendation: Abatement exceeds 250% Threshold.

Approved FJ McNeil

Abatement Total: 46 ccf at \$ 3.47 \$ 159.62

Highway Recommendation: Approved

Date: 1-9-17

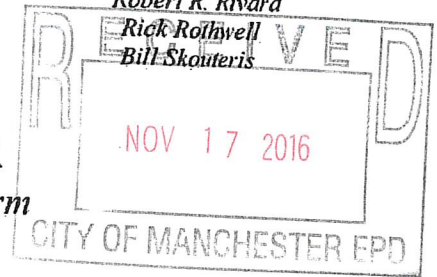
Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director

Frederick J. McNeill, P.E.
Chief Engineer



Commission
Raymond Hebert
Harold Sullivan
Robert R. Rivard
Rick Rothwell
Bill Skouteris



CITY OF MANCHESTER
Sewer Fee Abatement Request Form

Name: ROBERT A. LEMAY

Address: 22 WESTMINSTER ST.
(Street)

MANCHESTER (City) NH (State) 03103 (Unit)

Phone Number: 603-669-6442 (Zip)

Customer Account Number: 46515-33152

Address of Property for which Abatement is Requested:
22 WESTMINSTER ST.
(Street)

MANCHESTER (City) NH (State) 03103 (Unit)

Billing Period: 7-1-16 to 9-29-16

Amount of Abatement Request: 170.03

Reason for Abatement Request: BOTH TOILETS HAD A LEAKING FILL VALVE, REPLACED BOTH.

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.

 Yes X No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

[Signature]
(Signature)

11/15/16
(Date)

300 Winston Street • Manchester, New Hampshire 03103 • (603) 624-6595 • FAX: (603) 628-6234
E-mail: EPD@manchesternh.gov • Website: www.manchesternh.gov

✓

CITY OF MANCHESTER
HIGHWAY DEPARTMENT
ENVIRONMENTAL PROTECTION DIVISION
Sewer Abatement Investigation and Recommendation

Date Received: 11/20/2016

Customer Name: Derek Castongway

Account #: 172195-47782
Combined Billing

Property Address: 22 Caron St.

Reason for Request: toilet leak

Service Dates: 6/29/16-9/28/16

Bill Date: 11/2/2016

Consumption: 42 ccf

% Increase from Average: 467%

Average Consumption: 9 ccf

Based on: 5 QTR average

Difference: 33 ccf

Other Comments: _____

EPD
Recommendation: Abatement exceeds 250% threshold

Approved JF McNeill

Abatement Total: 33 ccf at \$ 3.47 \$ 114.51

Highway
Recommendation: Approved

Date: 1-9-17

Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director

Frederick J. McNeill, P.E.
Chief Engineer



Commission
Raymond Hebert
Harold Sullivan
Robert R. Rivard
Rick Rothwell
Bill Skouteris

CITY OF MANCHESTER
Sewer Fee Abatement Request Form

11-20-16

Name: Derek Castonguay

Address: 22 Caron St.
(Street) Manchester (City) NH (State) 03103 (Unit) (Zip)

Phone Number: 603-518-8179

Customer Account Number: 172195-47782

Address of Property for which Abatement is Requested:
22 Caron St.
(Street) Manchester (City) NH (State) 03103 (Unit) (Zip)

Billing Period: 8/2/16 - 11/1/16

Amount of Abatement Request: \$201²⁶

Reason for Abatement Request: Leaky Toilet - purchased
Flapper + Wax Ring -

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.

☐ Yes ☒ No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

(Signature)

11-14-16
(Date)

✓
**CITY OF MANCHESTER
HIGHWAY DEPARTMENT
ENVIRONMENTAL PROTECTION DIVISION
Sewer Abatement Investigation and Recommendation**

Date Received: 11/23/2016

Customer Name: James Brown

Account #: 125571-19982
Combined Billing

Property Address: 630 Prescott St.

Reason for Request: toilet leak

Service Dates: 6/16/16-9/1/16

Bill Date: 10/26/2016

Consumption: 149 ccf % Increase from Average: 261%

Average Consumption: 57 ccf Based on: 5 yr average

Difference: 92 ccf

Other Comments: _____

EPD Recommendation: Abatement exceeds 250% Threshold.

Approved J. M. Hall

Abatement Total: 92 ccf at \$ 3.47 \$ 319.24

Highway Recommendation: Approved

Date: 1-9-17

Kevin A. Sheppard, P.E.
Public Works Director

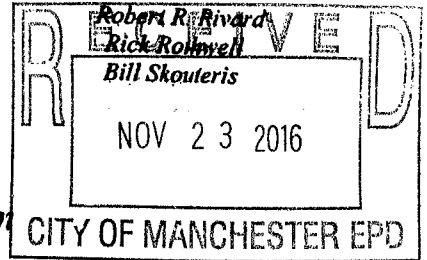
Timothy J. Clougherty
Deputy Public Works Director

Frederick J. McNeill, P.E.
Chief Engineer



Commission
Raymond Hebert
Harold Sullivan

Robert R. Rivard
Rick Rohwell
Bill Skouteris



CITY OF MANCHESTER
Sewer Fee Abatement Request Form

Name: JAMES BROWN
Address: 176 EAST RD
(Street) WEARE NH (Unit) 03281
(City) (State) (Zip)
Phone Number: 603 491 0297
Customer Account Number: 125571 19982

Address of Property for which Abatement is Requested:
630 PRESCOTT ST
(Street) MANCHESTER N.H. (Unit) 03103
(City) (State) (Zip)

Billing Period: 6-16-16 9-19-16

Amount of Abatement Request: \$333.12

Reason for Abatement Request: toilet Leak
WE REPLACED ENTIRE PUTS TO THIS TOILET
FLAPPER, FLUSH LEVER, CHAIN, WE KEEP ALL THE ITEMS
IN INVENTORY

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

BROKEN CHAIN IN TOILET TANK CAUGHT BENEATH
FLAPPER, TENANT FAILED TO MAKE ME
AWARE OF ISSUE

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.

☐ Yes ☐ No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

James L. Brown
(Signature)

11-2-16
(Date)

300 Winston Street • Manchester, New Hampshire 03103 • (603) 624-6595 • FAX: (603) 628-6234
E-mail: EPD@manchesternh.gov • Website: www.manchesternh.gov

CITY OF MANCHESTER
HIGHWAY DEPARTMENT
ENVIRONMENTAL PROTECTION DIVISION
Sewer Abatement Investigation and Recommendation

Date Received: 11/25/2016

Customer Name: Paul Stevens

Account #: 14135-9214
Combined Billing

Property Address: 524 Merrimack St.

Reason for Request: Toilet leaks

Service Dates: 6/28/16-9/27/16

Bill Date: 11/2/2016

Consumption: 204 ccf % Increase from Average: 272%

Average Consumption: 75 ccf Based on: 5 yr average

Difference: 129 ccf

Other Comments: _____

EPD Recommendation: Abatement exceeds 250% Threshold.

Approved J. M. G. 11/25/16

Abatement Total: 129 ccf at \$ 3.47 \$ 447.63

Highway Recommendation: Approved.

Date: 1-9-17

Kevin A. Sheppard, P.E.
Public Works Director

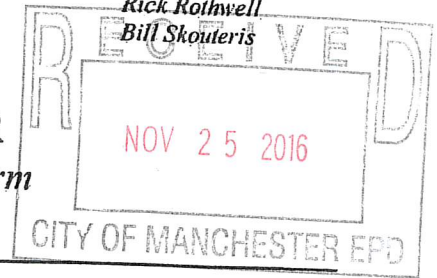
Timothy J. Clougherty
Deputy Public Works Director

Frederick J. McNeill, P.E.
Chief Engineer



Commission
Raymond Hebert
Harold Sullivan
Robert R. Rivard
Rick Rothwell
Bill Skouteris

CITY OF MANCHESTER
Sewer Fee Abatement Request Form



Name: Paul Stevens

Address: 3 Second St

Bedford (City)

NH (State)

(Unit)
03110 (Zip)

Phone Number: _____

Customer Account Number: 14135-9214

Address of Property for which Abatement is Requested:

524 Merrimack St (Street)
Manchester (City)

NH (State)

(Unit)
03103 (Zip)

Billing Period: 6-28-16 to 9-27-16

Amount of Abatement Request: \$ 527.44

Reason for Abatement Request: Toilet leak

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

MA

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.

☐ Yes ☒ No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

Paul Stevens
(Signature)

11-22-16
(Date)

300 Winston Street • Manchester, New Hampshire 03103 • (603) 624-6595 • FAX: (603) 628-6234
E-mail: EPD@manchesternh.gov • Website: www.manchesternh.gov

CITY OF MANCHESTER
HIGHWAY DEPARTMENT
ENVIRONMENTAL PROTECTION DIVISION
Sewer Abatement Investigation and Recommendation

Date Received: 12/5/2016

Customer Name: Alaaeldin Saeed

Account #: 158491-45224
Combined Billing

Property Address: 62 Faith Ln

Reason for Request: toilet leak

Service Dates: 7/5/16 -10-3-16

Bill Date: 11/2/2016

Consumption: 39 ccf

% Increase from Average: 177%

Average Consumption: 22 ccf

Based on: 5 yr average

Difference: 17 ccf

Other Comments: _____

EPD Recommendation: Abatement does not exceed 250% Threshold.

Deny If mfect

Abatement Total: 0 ccf at \$ 3.47 \$ -

Highway Recommendation: *Deny*

Date: 1-9-17

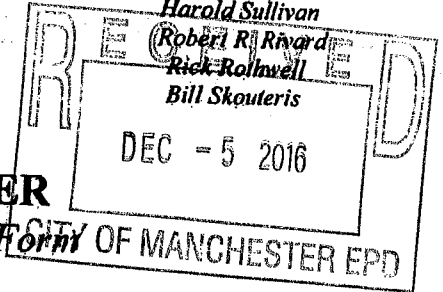
Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director

Frederick J. McNeill, P.E.
Chief Engineer



Commission
Raymond Hebert
Harold Sullivan
Robert R. Rivard
Rick Rollins
Bill Skouteris



CITY OF MANCHESTER

Sewer Fee Abatement Request Form

Name: Alaaeldin H Saeed

Address: 62 Faith Lane

Manchester (City) NH (State) 03103 (Unit)
(Zip)

Phone Number: 603-666-4337

Customer Account Number: 158491-45224

Address of Property for which Abatement is Requested:

62 Faith Lane
Manchester (City) NH (State) 03103 (Unit)
(Zip)

Billing Period: 7/05/16 - 10/03/16

Amount of Abatement Request: \$236.60

Reason for Abatement Request: Amount requested is high and we had a running toilet issue, which we recently fixed,

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

The running toilet was on the first floor bathroom.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.

☒ Yes ☐ No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

Afaf Redwan
(Signature)

11/30/16
(Date)

CITY OF MANCHESTER
HIGHWAY DEPARTMENT
ENVIRONMENTAL PROTECTION DIVISION
Sewer Abatement Investigation and Recommendation

Date Received: 12/5/2016

Customer Name: Potter, Brian

Account #: 159183-2972
Combined Billing

Property Address: 351 Lowell St.

Reason for Request: Toilet leak

Service Dates: 6/2/16-9/1/16

Bill Date: 10/5/2016

Consumption: 91 ccf

% Increase from Average: 479%

Average Consumption: 19 ccf

Based on: 5 yr average

Difference: 72 ccf

Other Comments: _____

EPD Recommendation: Abatement exceeds 250% Threshold.

Approved J. M. Kelly

Abatement Total: 72 ccf at \$ 3.47 \$ 249.84

Highway Recommendation: Approved

Date: 1-9-17

Scott FYI

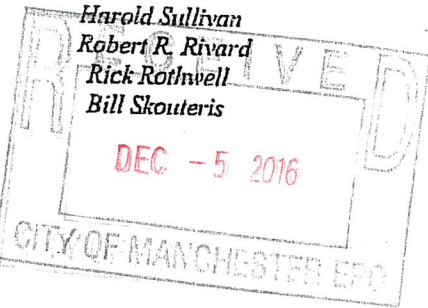
Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director

Frederick J. McNeill, P.E.
Chief Engineer



Commission
Raymond Hebert
Harold Sullivan
Robert R. Rivard
Rick Rothwell
Bill Skouteris



CITY OF MANCHESTER
Sewer Fee Abatement Request Form

Name: BRIAN POTTER

Address: 351 LOWELL ST 55 GOLDENROD AVE
(Street) (Unit)
MANCHESTER AUBURN N.H. 03032
(City) (State) (Zip)

Phone Number: 603 - 231-5361

Customer Account Number: _____

Address of Property for which Abatement is Requested:
351 LOWELL ST 1
(Street) (Unit)
MANCHESTER N.H. 03104
(City) (State) (Zip)

Billing Period: 6/02/16 THRU 9/01/16

Amount of Abatement Request: \$330.00

Reason for Abatement Request: TENANT TOILET LEAKING
HAD WATER WORKS LOOK AT THE HOUSE
AND FOUND ONE LEAKING TOILET IN UNIT #1

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.
____ Yes NA No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

[Signature]
(Signature)

11-26-16
(Date)

**CITY OF MANCHESTER
HIGHWAY DEPARTMENT
ENVIRONMENTAL PROTECTION DIVISION
Sewer Abatement Investigation and Recommendation**

Date Received: 12/12/2016

Customer Name: Roger Robichaud

Account #: 65425-45958
Combined Billing

Property Address: 240 Pinebrook Pl

Reason for Request: toilet leak

Service Dates: 6/7/16-9/7/16

Bill Date: 10/12/2016

Consumption: 47 ccf

% Increase from Average: 235%

Average Consumption: 20 ccf

Based on: 5 yr average

Difference: 27 ccf

Other Comments: _____

EPD Recommendation: Abatement does not exceed 250% Threshold.

Don F McNeill

Abatement Total: 0 ccf at \$ 3.47 \$ -

Highway Recommendation: Deny

Date: 1-9-17

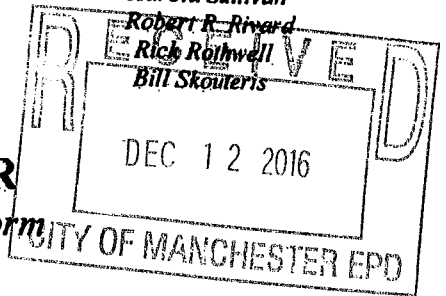
Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director

Frederick J. McNeill, P.E.
Chief Engineer



Commission
Raymond Hebert
Harold Sullivan
Robert R. Rivard
Rick Rothwell
Bill Skouteris



CITY OF MANCHESTER
Sewer Fee Abatement Request Form

Name: Roger Robichaud

Address: 240 Pinebrook PL
(Street)

Manchester (City) NH (State) 03109 (Unit) (Zip)

Phone Number: 603 668 5401

Customer Account Number: 65425-45958

Address of Property for which Abatement is Requested: 240 Pinebrook PL
(Street)

Manchester (City) (State) (Unit) (Zip)

Billing Period: 6-7-2016 to 9-07-2011

Amount of Abatement Request: \$ 97.16

Reason for Abatement Request: Toilet Leaking
SON WAS ABLE TO REPAIR

If abatement request is due to an "extraordinary event" such as a hot water tank failure or a water pipe bursting, please state where the water accumulated (basement, outside, bathroom, etc.) and ultimately where it discharged. If it was in a basement, please indicate if the floor is dirt or concrete.

N/A

If abatement request is due to a leaking irrigation system, state if a sewer deduct meter is in place.

 Yes No

Verification that applicant does not have any outstanding debts to the City of Manchester, all work is in compliance with codes/ordinances, and all necessary City permits have been obtained and approved.

[Signature]
(Signature)

December 6, 2016
(Date)

300 Winston Street • Manchester, New Hampshire 03103 • (603) 624-6595 • FAX: (603) 628-6234
E-mail: EPD@manchesternh.gov • Website: www.manchesternh.gov

Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director

Donald Pinard
Chief of Parks, Recreation & Cemetery



Commission
George "Butch" Joseph, Clerk
Joseph T. Gallagher
Stephen Connors
Sarah Beaudry
Kenneth O'Shaughnessey

CITY OF MANCHESTER
Department of Public Works
Parks, Recreation & Cemetery Division

January 23, 2017

The Hon. William Shea
Chairman, Committee on Community Improvement
c/o Matthew Normand, City Clerk
One City Hall Plaza
Manchester, NH 03101

Re: Donation from the Rock On Foundation

Dear Chairman Shea,

The Parks, Recreation and Cemetery Division has a working relationship with the Rock On Foundation, created by Luke and Matt Bonner. The Bonners and Parks, through the foundation, would like to start an outdoor basketball league in the city under the direction of Parks and Recreation staff. The Rock On Foundation will donate up to \$10,000 for the administration of this program to pay for referees, uniforms, equipment and scorekeepers. It is expected to run in July and August for boys and girls. The details for the program are currently being planned. This program is a new recreational opportunity offered for free by the Parks Division.

We are requesting approval for receipt of these funds which will not require matching funds from the city.

I am available to answer any questions that may arise.

Sincerely,

Donald R. Pinard
Chief of Parks, Recreation and Cemeteries

Cc: Kevin Sheppard/Tim Clougherty
Kerrie Poplin
Matthew Normand

CIP BUDGET AUTHORIZATION

CIP#: <input type="text" value="510317"/>	Project Year: <input type="text" value="2017"/>	CIP Resolution: <input type="text" value="5/17/2016"/>
Title: <input type="text" value="Sam Carey Outdoor Summer Basketball League"/>	Amending Resolution: <input type="text" value="2/21/2017"/>	
Administering Department: <input type="text" value="Public Works-Parks"/>	Revision: <input type="text"/>	

Project Description:

Federal Grants	Federal Grant: <input type="text" value="No"/>	Environmental	Review Required: <input type="text" value="No"/>
	Grant Executed: <input type="text"/>		Completed: <input type="text"/>

Critical Events

1.	<input type="text" value="Program Initiation"/>	<input type="text" value="2/21/17"/>
2.	<input type="text" value="Program Completion"/>	<input type="text" value="8/30/17"/>
3.	<input type="text"/>	<input type="text"/>
4.	<input type="text"/>	<input type="text"/>
5.	<input type="text"/>	<input type="text"/>
		<input type="text" value="8/30/17"/>

Line Item Budget

	OTHER			TOTAL
Salaries and Wage	\$7,500.00	\$0.00	\$0.00	\$7,500.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$2,500.00	\$0.00	\$0.00	\$2,500.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$10,000.00	\$0.00	\$0.00	\$10,000.00

Revisions:

Comments:

Other funds derived from a Grant through the Rock on Foundation.

City of Manchester New Hampshire

In the year Two Thousand and Seventeen

A RESOLUTION

“Amending the FY 2017 Community Improvement Program, authorizing and appropriating funds in the amount of Ten Thousand Dollars (\$10,000) for the FY 2017 CIP 510317 Sam Carey Outdoor Summer Basketball League.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2017 CIP as contained in the 2017 CIP budget; and

WHEREAS, the 2017 CIP contains all sources of funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept grant funds to carry out a six week outdoor basketball league;

NOW, THEREFORE, be it resolved that the 2017 CIP be amended as follows:

By adding:

FY2017 510317 Sam Carey Outdoor Summer Basketball League - \$10,000 Other

Resolved, that this Resolution shall take effect upon its passage.



CITY OF MANCHESTER

PLANNING AND COMMUNITY DEVELOPMENT

Planning and Land Use Management
Building Regulations
Community Improvement Program
Zoning Board of Adjustment

Leon L. LaFreniere, AICP
Director

Pamela H. Goucher, AICP
Deputy Director - Planning & Zoning

Michael J. Landry, PE, Esq.
Deputy Director - Building Regulations

MEMORANDUM

To: Alderman Bill Shea,
Chairman, CIP Committee

From: Leon L. LaFreniere, AICP
Director, Planning and Community Development

Date: January 30, 2017

Re: Request from Families In Transition to assign all CIP #610401 Millyard Families II Notes and Mortgages to Housing Benefits Inc.

In order to restructure its ownership interest in the building located at 122 Market Street, Families In Transition is requesting that the City's Mortgage Deed and Promissory Note be assigned to their wholly owned subsidiary, Housing Benefits, Inc. The Mortgage Deed and the Promissory Note secures the \$250,000 loan that was provided to Families In Transition to assist them with the development of fifteen affordable housing units. HUD HOME funds were utilized for this purpose. Subsequent to the reassignment, the city's mortgage instruments will remain in the same position and Housing Benefits Inc. will assume responsibility for complying with all applicable federal requirements.

The City Solicitor's Office has reviewed the Assignment, Assumption and Consent Agreement and determined that the City's interests are protected.

Please find attached the requested communications from Families In Transition which detail the necessary actions and copies of the existing Mortgage Deed and Promissory Note.

Your review of this request and a recommendation to the full Board is respectfully requested.



Families in Transition

Providing a Home. Building Hope.

Community Improvement Program
Attn: Todd Fleming
City of Manchester
One City Hall Plaza
Manchester, NH 03102

RE: Millyard Families II LP

Dear Todd:

Families in Transition, Inc. respectfully requests the assistance of the City of Manchester in the approval of the assignment of all notes and mortgages from the City of Manchester related to the Millyard Families II Limited Partnership project (the "Project"). The Project is being conveyed to a new owner, Housing Benefits, Inc., due to the end of the 15-year tax credit period and the exit of the limited partner. As part of the transaction, all of the debt on the Project is being assigned to Housing Benefits, Inc.

If this approval can be added to the agenda for the next CIP meeting on Monday, February 6th, we would be very appreciative.

Please let me know if you need anything further.

Sincerely,

Maureen A. Beauregard, President
Families in Transition, Inc./Housing Benefits, Inc.

BUYER:

HOUSING BENEFITS, INC.

Witness

By: _____
Maureen A. Beauregard, President

STATE OF NEW HAMPSHIRE
COUNTY OF _____

This instrument was acknowledged before me on this ____ day of _____, 2017, by
Maureen A. Beauregard, as President of Housing Benefits, Inc.

Notary Public/ Justice of the Peace

(Seal, if any)

My Commission Expires: _____

MORTGAGEE:

CITY OF MANCHESTER

Witness

By: _____
Name: _____
Title: _____

STATE OF NEW HAMPSHIRE
COUNTY OF _____

This instrument was acknowledged before me on this ____ day of _____, 2017, by _____, the duly authorized _____ of the City of Manchester, a New Hampshire municipal corporation.

Notary Public/ Justice of the Peace

(Seal, if any)

My Commission Expires: _____

Mortgagee

*18.34
2-
20.34*

C 1041757

2001 JUN -7 PM 1:25

R.I

**CITY OF MANCHESTER
COMMUNITY IMPROVEMENT PROGRAM
MORTGAGE DEED**

Millyard Families II Limited Partnership, a New Hampshire limited partnership, having a mailing address of 106 Market Street, Manchester, New Hampshire 03101 ("Mortgagor"), for consideration paid, grants to the City of Manchester, a New Hampshire municipal corporation, having principal offices at one city hall plaza, Manchester, New Hampshire, 03101 ("Mortgagee"), and hereby grant and convey unto the said Mortgagee, its successors and assigns, with MORTGAGE COVENANTS, to secure the payment of Two Hundred Fifty Thousand Dollars (\$250,000) as evidenced by a Promissory Note (HOME), of even date (the "Note"), together with interest, costs and expenses thereon, those certain tracts or parcels of land situated in the City of Manchester, Hillsborough County, New Hampshire, more particularly described as follows:

A certain tract of land, together with any buildings thereon, located at 106 Market Street in Manchester, County of Hillsborough and State of New Hampshire, conveyed to the Mortgagor by Warranty Deed of Poisson recorded in the Hillsborough, County Registry of Deeds at Book 6307, Page 1840.

This Mortgage Deed is granted with the Statutory Conditions.

PROVIDED, NEVERTHELESS, that if the said Mortgagor, its successors and assigns shall faithfully perform its covenants and obligations as set forth in the Promissory Note in accordance with the foregoing condition, this mortgage shall be void; otherwise to remain in full force.

IT IS FURTHER AGREED that, on failure of the performance of any conditions, contained herein or in the Note, Mortgagee shall have the STATUTORY POWER OF SALE.

The covenants herein contained shall bind, and the benefits and advantages shall issue to the respective successors and assigns of the parties.

BK 6434 PG 2949

RECEIVED AND RECORDED
HILLSBOROUGH COUNTY REGISTRY OF DEEDS
Judith A. Macdonald
JUDITH A. MACDONALD, CPO, REGISTRAR

This mortgage is subject to a prior financing mortgage(s). If alternative financing is used to refinance that debt, this Mortgage Deed will also be subordinate to that mortgage provided it does not exceed the unpaid mortgage debt at the time of refinancing.

Notwithstanding any of the foregoing terms or conditions of this Mortgage or the terms and conditions of any note, or other collateral document related hereto, in the event of a default hereunder, the Mortgagee expressly and specifically covenants and agrees that (a) the Mortgagor and each partner, general or limited, of the Mortgagor shall not have any personal liability to pay any of the principal of or interest on the debt of which this Mortgage secures, (b) the Mortgagee will not collect or attempt to collect any of the sums due hereunder, including any deficiency judgment, from the Mortgagor or any of its partners, general or limited and (c) that the Mortgagee will look solely to the property, described in this Mortgage for satisfaction of all obligations hereunder. This Mortgage is intended to be a non-recourse obligation as defined in Treasury Regulation § 1.752-1(a)(2) and shall be construed consistently therewith

MORTGAGOR:

MILLYARD FAMILIES II LIMITED
PARTNERSHIP (By Its Sole General Partner:
Brick Mill House Families II, Inc.

By: Maureen A. Beauregard
Name: Maureen A. Beauregard
Title: President

BK6434PG2950

STATE OF NEW HAMPSHIRE
COUNTY OF HILLSBOROUGH

On this the 21st day of May, 2001, before me, the undersigned officer, personally appeared Maureen A. Beauregard, President of Brick Mill House Families II, Inc., a New Hampshire corporation, which is the General Partner of Millyard Families II Limited Partnership, a New Hampshire Partnership, duly authorized, who acknowledged herself to be the person above named and that she executed the foregoing instrument for the purposes contained therein on behalf of the limited partnership.

Jennifer A. Gurney
Notary Public/Justice of the Peace
My Commission expires: 3/8/2005
Name: Jennifer Gurney
[print]



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BK6434PG2951

PROMISSORY NOTE
(HOME)

FOR VALUE RECEIVED, MILLYARD FAMILIES II LIMITED PARTNERSHIP, a New Hampshire Limited Partnership with its principal place of business at 106 Market Street, Manchester, New Hampshire (hereinafter "BORROWER") promises to pay to City of Manchester, a body public and corporate, through its Community Improvement Program, with its principal place of business at One City Hall Plaza, Manchester, Hillsborough County, New Hampshire, and with a mailing address of One City Hall Plaza, Manchester, New Hampshire, 03101, (hereinafter "LENDER"), or to its order, the maximum principal sum of TWO HUNDRED FIFTY THOUSAND DOLLARS (\$250,000).

[A payment of interest shall be made annually no later than August 1st, based on forty-two and one-half percent (42.5%) of the net cash flow of the Borrower as determined and calculated by an annual audit prepared by an independent auditor and in a form acceptable to the Lender.

In any year where the Debt Coverage Ratio exceeds 1.15 to 1 (including payments of interest and payments on the HOME funds provided by N.H. Housing Finance Authority) based on said annual audit, principal payments shall be made no later than August 1st, in an amount that will result in a 1.15 to 1 Debt Coverage Ratio.] Notwithstanding anything to the contrary herein, all unpaid sums due hereunder including principal shall be immediately payable in full on August 1, 2031.

Borrower may prepay this Note, in whole or in part, at any time or from time to time, without the payment of any penalty, premium or charge of any nature whatsoever.

This Note is secured by a Mortgage Deed of the Borrower of even date herewith ("Mortgage") covering certain real estate located in Manchester, New Hampshire ("Mortgaged Property") and various other financing instruments, each of even date herewith, and together with any other instrument securing this Note being hereinafter collectively referred to as the "Loan Documents" as said term is defined in the Mortgage. This Note is entitled to all of the benefits of the Loan Documents and specific reference is hereby made to the Loan Documents for all purposes.

Upon the occurrence of any of the following (each of which events shall be an Event of Default hereunder):

- (i) The failure of Borrower to use the mortgaged property for transitional housing for low income families for a period of not less than thirty (30) years; failure of the Borrower to meet the Lender's construction, rehabilitation standards and maintenance standards and failure to comply with the Code of Federal Regulations Title 24, Part 92 (24 CFR 92) of the United States Government as they now exist or may exist in the future.
- (ii) An Event of Default as described and defined in any of the Loan Documents, or any other instrument evidencing any indebtedness of the Borrower to the Lender and the expiration of any period provided in such instrument to cure such default;
- (iii) The failure of the Borrower to submit an annual audit to the lender before September 30th, which failure is not cured within fifteen (15) days.
- (iv) The failure of the Borrower to promptly make annual payments of interest and principal as set forth in the first paragraph of this note before September 30th, which failure is not cured within fifteen (15) days.
- (v) Any uncured event of default pursuant to a City of Manchester, Community Improvement Program , Subrecipient Agreement by and between the Lender and Millyard Families II Limited Partnership of near or even date, which failure is not cured within thirty (days).

Upon the occurrence of any of the above, the holder hereof may declare the entire unpaid balance due hereunder immediately due and payable without notice, demand, or presentment and may exercise any of its rights under any of the Loan Documents. In the event that the Lender or any subsequent holder of this Note shall exercise or endeavor to exercise any of its remedies hereunder or under any of the Loan Documents, the Borrower shall pay on demand all reasonable costs and expenses incurred in connection therewith, including, without limitation, reasonable attorney's fees and the Lender may take judgment for all such amounts in addition to all other sums due hereunder.

Notwithstanding anything to the contrary herein, all unpaid sums due hereunder shall be payable in full no later than August 1, 2031.

In the event of default as set forth above, the Borrower shall be liable for the full amount of the principal balance of this loan together with any other payments due herein including but not limited to the payment of reasonable attorney's fees.

The Borrower waives presentment for payment, protest and demand, and notice of protest, demands and/or dishonor and nonpayment of this Note, notice of any event of default under the Loan Documents except as specifically provided therein, and all other notices or demands otherwise required by law that the Borrower may lawfully waive. The Borrower expressly agrees that this Note, or any payment hereunder, may be extended from time to time, without in any way affecting the liability of the Borrower. No unilateral consent or waiver by the Lender with respect to any action or failure to act which, without consent would constitute a breach of any provision of this Note shall be valid and binding unless in writing and signed by the Lender.

In the event of any conflict in the terms and conditions of the Loan Documents, then that term which, in the sole and final judgment of the Lender, is more restrictive shall apply.

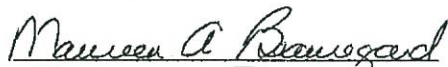
Notwithstanding any of the foregoing terms or conditions of this Note or the terms and conditions of any note, or other collateral document related hereto, in the event of a default hereunder, the Lender expressly and specifically covenants and agrees that (a) the Borrower and each partner, general or limited, of the Borrower shall not have any personal liability to pay any of the principal of or interest on the debt of which this Note secures, (b) the Lender will not collect or attempt to collect any of the sums due hereunder, including any deficiency judgment, from the Borrower or any of its partners, general or limited and (c) that the Lender will look solely to the property, described in the Mortgage Deed for satisfaction of all

obligations hereunder. This Note is intended to be a non-recourse obligation as defined in Treasury Regulation § 1.752-1(a)(2) and shall be construed consistently therewith.

IN WITNESS WHEREOF, the Borrower executed this Note on this
day of June, 2001.

MILLYARD FAMILIES II
LIMITED PARTNERSHIP
(By Its Sole General Partner
Brick Mill House Families II,
Inc.)


Witness

By: 
Name: Maureen A. Beauregard
Title: President